

WASHINGTON TOWNSHIP BOARD OF EDUCATION

DISTRICT RE-ORGANIZATION & REGULAR MEETING

Monday, April 28, 2014

7:30 p.m.

COMMITTEE MEETINGS:

7:00 p.m. – Personnel: Graf, Mohan, Smith

7:15 p.m. –Finance/ Policy: Mohan, Christine, Graf

Minutes of April 28, 2014

Call to order by President.

Time: 7:35 p.m.

The meeting was called to order by Karen Graf, President. Mrs. Graf read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on February 18, 2014, to the Star Gazette, The Express Times, and to the Clerk of Washington Township.

Members in attendance were Karen Graf, President, Anita Smith, Vice President, Sally Christine, Jason Ford, Jude Mohan and John Trush. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes and Keith Neuhs, Principals were also present.

Members absent: Sheila Dempski

Flag Salute

Roll Call:	Karen Graf, President	Roger Jinks, Superintendent
	Anita Smith, Vice President	Jean Flynn, Board Secretary
	Sally Christine	
	Sheila Dempski	
	Jason Ford	
	Jude Mohan	
	John Trush	

Motion by Anita Smith, seconded by Sally Christine to approve the minutes, as corrected, of March 10, 2014, as presented. MV: Graf, Smith, Christine and Trush all voting yes, Ford and Mohan abstained – motion carried. MINUTES

Motion by Sally Christine seconded by Jude Mohan, to approve the executive session minutes, as corrected, of March 10, 2014, as presented. MV: Graf, Smith, Christine and Trush all voting yes, Ford and Mohan abstained – motion carried. EXECUTIVE SESSION MIN.

Motion by Jude Mohan, seconded by John Trush, to approve the special meeting minutes of March 25, 2014, as presented. MV: Graf, Smith, Christine, Mohan and Trush all voting yes, Ford abstained – motion carried. SPECIAL MTG. MINUTES

C. PUBLIC HEARING

a. As per Public Law 6A:23-8-1 each school district shall present a proposed budget for the upcoming school year. BUDGET HEARING

Motion by Jude Mohan, seconded by Anita Smith, to adopt the proposed budget of the Washington Township Board of Education for the 2014-2015 school year as follows: RCV: Graf, Smith, Christine, Ford and Mohan all voting yes, Trush voting no – motion carried.

General Fund	\$8,700,712
Special Revenue Fund	\$ 232,500
Total Base Budget	\$8,933,212

General Fund Tax Levy \$5,732,086

D. PUBLIC QUESTIONS AND DISCUSSION: (agenda items) - None
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

E. SECRETARY'S REPORT:

Motion by Anita Smith, seconded by Sally Christine, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending March 31, 2014, as presented. MV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. STUD.ACT. PETY. CASH & CAFÉ', RPTS.

Motion by Sally Christine, seconded by Jude Mohan, to approve the line item transfers, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, and Mohan all voting yes, Trush abstained – motion carried. TRANSFERS

Motion by Jude Mohan, seconded by John Trush, to approve the Bills List for April 2014. MV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. BILLS LIST

Motion by John Trush, seconded by Jason Ford, to approve the Board Secretary's and Treasurer's Reports for the month ending March 31, 2014, as presented. RCV: Graf, Smith, Christine, Ford, and Mohan all voting yes, Trush abstained – motion carried. SECRETARY'S TREASURER'S & FUND REPORTS

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Motion by Jason Ford, seconded by Anita, Smith, to requisition the 2014-2015 Tax Levy according to the following schedule: RCV: Graf, Smith, Christine, Ford, and Mohan all voting yes, Trush voting no – motion carried. 2014-2015 TAX LEVY

<u>2014-2015 Tax Levy</u>	<u>General Fund</u>
July 1, 2014	\$1,433,021.50
October 1, 2014	\$1,433,021.50
January 1, 2015	\$1,433,021.50
March 1, 2015	\$1,433,021.50
Totals	<u>\$ 5,732,086.00</u>

F. SUPERINTENDENT'S REPORT

Motion by Anita Smith, seconded by Sally Christine, to approve the following substitutes for the 2013-2014 school year, upon completion of employment requirements, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. SUBSTITUTES

- Nurse: Kathleen Ference & Patricia Perna
- Paraprofessional/Secretary: Antoinette Standish
- Home Instruction: Annette Nekoukar
- Custodial: James Coyle, Benjamin Ervin, Michael Kaminski & Albert Schwartz

Motion by Sally Christine, seconded by Jude Mohan, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. OOD-IN-SERV. EXPERIENCES

Motion by Sally Christine, seconded by Jude Mohan, to accept, with regret, the resignation for retirement of Deborah Cambria, teacher, effective June 30, 2014, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. D. CAMBRIA RESIGNATION

Motion by Jude Mohan seconded by John Trush, to accept, with regret, the resignation for retirement of Sara Carlstrom, secretary, effective July 31, 2014, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. S. CARLSTROM RESIGNATION

Motion by John Trush, seconded by Jason Ford, to accept, with regret, the resignation of Diane Ruperto, teacher, effective June 30, 2014, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. D. RUPERTO RESIGNATION

Motion by Jason Ford, seconded by Anita Smith, to approve Ashley Davidson, Step 1 BA salary to be \$45,790, pro-rata, upon completing 20 consecutive days in the same classroom (per 2013-2014 substitute rate schedule), effective April 1, 2014, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. A. DAVIDSON SALARY

Motion by Sally Christine, seconded by Jude Mohan, to approve Courtney Dunn, a student at Centenary College, to participate in a fall 2014 practicum at Brass Castle School, with Deb Polhemus, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. STUDENT TEACHER

Motion by Jude Mohan, seconded by John Trush, to apply for Washington Township's Clean Communities Grant in the amount of \$700.00 for our district. Brass Castle School's grant proposal will fund the Grade 5 Musconetcong Watershed Program scheduled each September, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. CLEAN COMM. GRANT

Motion by John Trush, seconded by Jason Ford, to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. BUS QUOTES

Q-4th grade – Statue of Liberty/Ellis Island– 6/5/2014

- | | | |
|----------------------------------|-------------------|------------------|
| a) Easton Coach | Sold Out | |
| b) Starr Tours (55 passenger) | \$1,350 x 3 buses | Total \$4,050.00 |
| c) Panorama Tours (49 passenger) | No Quote | |

Motion by Anita Smith, seconded by Jason Ford, to award the contract for the Q-4th grade Statue of Liberty/Ellis Island class trip, as follows, as recommended by the Superintendent: RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. AWARD BUS CONTRACT

Starr Tours (55 passenger)	1,350 x 3 buses	Total \$4,050.00
----------------------------	-----------------	------------------

Motion by Sally Christine, seconded by John Trush, to approve the following field trip, for the 2013-2014 school year, as recommended by the Superintendent. (the class will walk to their destination) RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. FIELD TRIP

a. 4th Grade – Mrs. Watters’ Class – Mary Appgar Center, April 14, 2014 (rain date April 15, 2014).

Motion by Jude Mahon, seconded by John Trush, to approve the following clubs for the 2013-14 school year. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.

WRITING CLUB

Club	Advisor	Sessions	Rate	Length of Session	Cost
Port Colden Writing Club	ToniLynn Melhem	5	\$ 27.00	45 min.	\$ 101.25

Motion by Jason Ford, seconded by Anita Smith, to adopt the following Resolution To Withdraw Capital Reserve, as follows, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.

WITHDRAWAL CAPITAL RESERVE

WHEREAS, NJSA 6A:23A-14.1(h) permits a Board of Education to withdraw such funds from the Capital Reserve account and appropriate into the required capital account lines at budget time or any time during the year for use on required capital activities for a school facility as reported in the Long Range Facility Plan, pursuant to N.J.A.C. 6A:26A-2.

WHEREAS the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district’s Capital Reserve Account any time during the year by resolution, and

WHEREAS, the Washington Township Board of Education is desirous to withdraw funds from the Capital Reserve Account and appropriate said funds into the required capital account line for the following:

\$18,775 for Architectural/Engineering services for Brass Castle School Renovation-Gianforcaro Architects, Engineers & Planning

WHEREAS, according to 6A:23A-14.1(k), the Washington Township Board of Education shall restore any unexpended capital outlay appropriations, up to the amount of capital reserve account funds withdrawn, to the capital reserve account .

G. PRINCIPAL’S REPORT

H. TECHNOLOGY REPORT

I. CORRESPONDENCE:

CORR.

- Letter from Sara Carlstrom
- Letter from Jayne Hruza
- Letter from Elizabeth Pomeroy

J. COMMITTEE REPORTS:

Facilities Committee:

a. Bus Evacuation Drill was held at Brass Castle and Port Colden Schools on April 16, 2014.

BUS EVAC. DRILL

Motion by Jason Ford, seconded by Jude Mohan, authorizing the Business Administrator/Board Secretary to solicit bids for Special Ed transportation for the 2014-2015 school year, as necessary, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.

SPECIAL EDUCATION BIDS

Education Committee:

Motion by Anita Smith, seconded by Sally Christine, to approve the operation of an Extended School Year Program from July 7, 2014 through August 1, 2014 and Summer Academic Sessions from July 14th through August 1, 2014 as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. ESY PROGRAM

Personnel Committee: Paraprofessional negotiations

K. RE-ORGANIZATION MOTIONS:

Motion by Anita Smith, seconded by Jude Mohan, to adopt the following Mission Statement, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan all voting yes, Trush voting no – motion carried. MISSION STATEMENT

It is the mission of the Washington Township School District that each student will be provided with a stimulating environment and opportunities for learning experiences designed to provide the best possible educational opportunity. It is the expectation of the Washington Township School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Motion by Anita Smith, seconded by Jude Mohan, to approve the adoption of the 2014-2015 curricula, services, programs, textbooks, novels, series, and all supplemental materials that support these curricula and programs and to re-adopt the curriculum revision cycle, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. ADOPT. OF 2014-2015 CURRICULA

Motion by Anita Smith, seconded by Jude Mohan, to adopt the most current edition of Roberts Rules of Order as the official guide of parliamentary procedure governing all actions of this Board, except in those instances where those provisions may conflict with any of the established rules under NJ State Law, administrative code, or Board policy, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. ADOPTION OF ROBERTS RULES OF ORDER

Motion by Anita Smith, seconded by Jude Mohan, to establish the agenda for the 2014-2015 school year as follows: 2014-2015 AGENDA

Call meeting to order, Minutes, Public Input (agenda items), Curriculum Minute, Secretary's/Treasurer's Report, Report Fund, Superintendent's Report, Principal's Report, Technology Report, Correspondence, Committee Reports - Facilities - Education - Personnel - Finance & Policy, Public Input, (old and/or new business), Executive Session (when necessary), Open Session, Adjournment. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.

Motion by Anita Smith, seconded by Jude Mohan, to adopt the Washington Township School District Policy and Regulations manuals. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. WTSD POLICY & REGS. MANUAL

(That in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.)

Motion by Anita Smith, seconded by Jude Mohan, to approve the Washington Township Job Description Manual. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. WTSD JOB DESCRIPTION MANUAL

Motion by Anita Smith, seconded by Jude Mohan, to approve the following finance appointments/re-appointments for the 2014-2015 school year, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. FINANCE APPTS.

- | | |
|---|---------------------------------------|
| a. Board Secretary | Jean Flynn |
| b. Treasurer of School Monies | James Miller |
| c. Public Agency Compliance Officer | Jean Flynn |
| d. Purchasing Agent | Jean Flynn |
| e. Custodian of Public Records | Jean Flynn |
| f. Title 9 Compliance Officer for contracts | Jean Flynn |
| g. Flexible Spending Account Administrator | Jean Flynn |
| h. Auditor | Anthony Ardito, Ardito & Company, LLP |

Motion by Anita Smith, seconded by Jude Mohan, to approve the following Education and Personnel appointments/re-appointments for the 2014-2015 school year, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. EDUC. & PERSONNEL APPOINTMENTS

- | | |
|------------------------------------|----------------------------|
| a. Affirmative Action Officer | Valerie Mattes |
| b. 504 Coordinator | Keith Neuhs |
| c. Attendance Officer | Keith Neuhs |
| d. Title 9 Compliance Officer | Valerie Mattes |
| e. Civil Rights Officer | Keith Neuhs |
| f. Liaison for Homeless Children | Keith Neuhs |
| g. Substance Awareness Coordinator | Jennifer McKenna |
| h. School Physician | Charles Evans, III |
| i. Emergent Services | Warren Hills Health Center |

Motion by Anita Smith, seconded by Jude Mohan, to approve the following facilities appointments/re-appointments for the 2014-2015 school year, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. FACILITIES APPOINTMENTS

- | | |
|--|--|
| a. AHERA Coordinator | Paul Piccotti |
| b. Indoor Air Quality Officer | Paul Piccotti |
| c. Integrated Pest Management (IPM) Coord. | Paul Piccotti |
| d. HCS/Right To Know Contact Person | Paul Piccotti |
| e. Health and Safety Designee | Paul Piccotti |
| f. Asbestos Management Officer | Paul Piccotti |
| g. Architect, Engineers/Planners | Gianforcaro, Architects and Engineers/Planners |
| h. Chemical Hygiene Officer | Paul Piccotti |

Motion by Anita Smith, seconded by Jude Mohan, to appoint Maureen Miller as acting Board Secretary in the absence of the Board Secretary for the 2014-2015 school year. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. M. MILLER ACT. BOARD SECTY.

Motion by Anita Smith, seconded by Jude Mohan, to approve Maureen Miller, as New Jersey Division of Pensions and Benefits Certifying Officer, and Jean Flynn, as New Jersey Division of Pensions and Benefits Supervisor of the Certifying Officer, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. M.MILLER/J.FLYNN NJ DIV. OF PENSIONS CERT. OFFICERS

Motion by Anita Smith, seconded by Jude Mohan, to approve the bid threshold at \$36,000 and quote threshold at \$5,400 as per 18A:18A-3, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. BID THRESHOLD

Motion by Anita Smith, seconded by Jude Mohan, to appoint Schwartz, Simon, Edelstein, Celso & Kessler to provide legal counsel to the Board for the 2014-2015 school year, rate to be \$166.46 (2% increase) per hour for general, special education, construction and litigation matters handled by partners and counsel; \$156.06 (2% increase) per hour for matters handled by Associates, and \$114.44 (2% increase) per hour for Paralegals and Law Clerks, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. BOARD COUNSEL APPOINTMENT

Motion by Anita Smith, seconded by Jude Mohan, that Fulton Bank and PNC Bank be used as depository of school funds. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	FULTON & PNC BANK DEP. OF FUNDS
Motion by Anita Smith, seconded by Jude Mohan, to authorize the President and Vice-President as two officers authorized to sign checks and other corporate obligations of the Board. Board President signature stamp to be used in accordance with Board Policy. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	AUTHOR.TO SIGN CHECKS
Motion by Anita Smith, seconded by Jude Mohan, to establish a Petty Cash Fund in the amount of \$250.00 for the 2014-2015 school year and that checks for the Petty Cash Account, reimbursed by the Board, and checks for the school Student Activity, Cafeteria Account, Port Colden School House fund, Child Care Account, and JUCITF (SUI) Account be signed by the Superintendent and Board Secretary or the Acting Board Secretary in the absence of the Board Secretary. Interest earned on Student Activity Account to be distributed proportionately to individual accounts. Superintendent signature stamp to be used in accordance with Board Policy. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	PETTY CASH FUND
Motion by Anita Smith, seconded by Jude Mohan that checks for the regular checking account be signed by the President or alternate, the Treasurer, and the Board Secretary. Board President and Treasurer signature stamp to be used in accordance with Board Policy. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	SIGNATURES CHECKS/REG. CHECKING ACCT.
Motion by Anita Smith, seconded by Jude Mohan that checks for the payroll and agency accounts be signed by the Treasurer of School Monies or Board President or Vice-President in the absence of the President. Board President and Treasurer signature stamp to be used in accordance with Board Policy. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	SIGNATURES PAYROLL & AGENCY ACCTS.
Motion by Anita Smith, seconded by Jude Mohan, that the Board Secretary be authorized to invest school funds at the best interest rates available in any bank approved as a depository for public funds. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	INVESTMENT OF SCHOOL FUNDS
Motion by Anita Smith, seconded by Jude Mohan, to appoint Brown & Brown, as Insurance Risk Manager Agent of Record. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	BROWN&BROWN INS. RISK MGMT.
Motion by Anita Smith, seconded by Jude Mohan, to appoint Brown & Brown Benefit Advisors, as the Benefits Agent of Record. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	BROWN & BROWN/AGENT OF RECORD
Motion by Anita Smith, seconded by Jude Mohan, to appoint Ameriflex, as the Flexible Spending Broker of Record. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	AMERIFLEX BROKER
Motion by Anita Smith, seconded by Jude Mohan, to designate The Star Gazette (primary) and The Express Times (secondary), as official newspapers for notices pertaining to Board meetings and legal advertising. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	OFFICIAL NEWSPAPERS
Motion by Anita Smith, seconded by Jude Mohan, to approve the following Tax Shelter Annuity Companies for the 2014-2015 school year. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.	TAX SHELTER ANNUITY COMPANIES

Oppenheimer Shareholder Services
Lincoln Investment Planning
Lincoln Financial Group

Financial Resources
Legend Group

Motion by Jude Mohan, seconded by Jude Mohan, to approve the following Tax Shelter Annuity Brokers for the 2014-2015 school year. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.

Jeffrey Febbo

Jonathan H. Peck

TAX SHELTER
ANNUITY
BROKERS

Jeffrey Kenyon
David Haase

Telicia Johnson

Motion by Anita Smith, seconded by Jude Mohan, to approve the following Disability Insurance Plans. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. DISABILITY INSURANCE PLANS

Prudential Insurance - Teachers, Administrators, Support Staff
Aetna Life Insurance (formally UNUM) - Administrators, Support Staff

Motion by Anita Smith, seconded by Jude Mohan, to authorize the Board Secretary to pay bills prior to Board approval in the event of a board meeting held after the 15th of the month or to secure a discount if paid within a certain time period and to adopt the 25th of the month to be the cutoff date for receiving bills for the payment of the next months bills. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. BOARD SECRETARY BILL PAYMENT AUTHORIZATION

Motion by Anita Smith, seconded by Jude Mohan, to designate the Superintendent to approve budget line item transfers between Board Meetings to be ratified by the Board at their next regular meeting as per N.J.S.A.18A:22-8.1. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. SUPT. APPROVAL LINE ITEM TRANSFERS

Motion by Anita Smith, seconded by Jude Mohan, to approve procurement of Goods and Services through State Agencies using the State Purchasing Contracts for the 2014-2015 school year. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. PROCURE OF GOODS AND SVCS.

Motion by Anita Smith, seconded by Jude Mohan, to approve the Washington Township Pest Management Plan, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. PEST MANAGEMENT

Motion by Anita Smith, seconded by Jude Mohan, to approve the Washington Township Board of Education Emergency/Crisis Management Plan, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. WTBOE EMER.CRISIS MANAGEMENT PLAN

Motion by Anita Smith, seconded by Jude Mohan, to set the substitute rates for the 2014-2015 school year as listed, (these rates are the same as 2013-2014 school year), as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. 2014-2015 SUB RATES

Teachers - \$ 80.00 – Daily Rate
 \$ 90.00– After five [5] consecutive days in the same classroom, with the appropriate certification.
 \$100.00-After fifteen[15]consecutive days in the same classroom, with the appropriate certification.
Nurse - \$100.00 – Daily Rate
 \$115.00 – After 6-15 days (no more than 2 days interruption)
 \$130.00 - After 16 days (no more than 2 days interruption)
Clerical - \$10.00 per hour
Aides - \$10.00 per hour
Custodian - \$10.50 per hour

Motion by Anita Smith, seconded by Jude Mohan, to approve the following stipends for the 2014-2015 school year, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. 2014-2015 STIPENDS

Teacher-In-Charge	\$1,000 per school
Publishing Company	\$4,000
Safety Patrol Coordinator	\$ 400
Technology Coordinator (Summer)	\$5,500
Environmental Trip Coordinator	\$ 500
Environmental Trip Staff	\$ 225

Motion by seconded by Anita Smith, seconded by, Jude Mohan to approve the following Independent Therapists, as needed, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. INDEPENDENT THERAPISTS

Leslie Williams Wexler	Occupational Therapist	\$ 87.00 per hour
Katherine Ferrara	Occupational Therapist	\$ 73.00 per hour
Children’s Therapy Services	Physical Therapist	\$ 99.30 per hour
Children’s Therapy Services	Speech Specialist	\$ 82.50 per hour

Motion by Anita Smith, seconded by Jude Mohan, that the Washington Township Board of Education hereby establishes the school district travel maximum for the 2014-2015 school year at the sum of \$45,000 and the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. DISTRICT TRAVEL MAX. 2014-2015

Motion by Anita Smith, seconded by Jude Mohan, to approve and adopt The Uniform Minimum Chart of Accounts for NJ Public Schools issued by the State of NJ Department of Education, Division of Finance, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. ADOPTION/THE UNIFORM MIN. CHART OF ACCTS.

Motion by Anita Smith, seconded by Jude Mohan, to approve the following tuition rates for the 2014-2015 school year, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. 2014-2015 TUITION RATES

Pre-School/Kindergarten	\$11,655
Grades 1-5	\$14,266
Grade 6	\$13,796
MD	\$29,265
Pre-K Disability/part-time	\$24,315

Motion by Anita Smith, seconded by Jude Mohan, to increase 2014-2015 Childcare tuition rate by 2%, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. 2014-2015 CHILDCARE TUITION

Motion by Anita Smith, seconded by Jude Mohan, to approve the annual update of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2014-2015 school year, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. MEMORANDUM OF AGREEMENT

Motion by Anita Smith, seconded by Jude Mohan, to enter into a Coordinated Transportation Agreement with Warren County Special Services School District for the 2014-2015 school year with an Administrative cost of 4%, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. 2014-2015 COORD. TRANS. AGREEMENT

Motion by Anita Smith, seconded by Jude Mohan, to enter into a Joint Transportation Agreement with Sussex County Regional Cooperative for the 2014-2015 school year with an Administrative cost of 4%, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried. 2014-2015 JOINT TRANS.AGRMT. SUSSEX CTY.

L. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business - None
(The public may speak for three (3) minutes unless they have requested to be on the agenda.) EXECUTIVE SESSION

M. EXECUTIVE SESSION - if required as indicated in items a, b, and g, h below.

Motion by Karen Graf, seconded by Jude Mohan, the Board of Education of the Washington Township School

District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of matters rendered confidential by Federal Law, State Law or court Rule, individual privacy, and Attorney-client privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Unanimous – motion carried

Time: 9:30 p.m.

Motion by Jude Mohan, seconded by Sally Christine, to return to open session.

MV: Unanimous – motion carried

Time: 10:15 p.m.

Motion by Jude Mohan, seconded by Anita Smith, to approve the settlement between Washington Township Board of Education and the parents/guardians of Student #08-73, as recommended by the Superintendent and School Board Counsel. MV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.

Motion by Jude Mohan, seconded by Sally Christine, to approve the out-of-district placement for Student #08-73 at the Developmental Learning Center, at the tuition rate of \$17,000, effective May 1, 2014-June 30, 2014, as recommended by the Superintendent and School Board Counsel. MV: Graf, Smith, Christine, Ford, Mohan and Trush all voting yes – motion carried.

Motion by Anita Smith, seconded by Sally Christine, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All

appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Unanimous – motion carried

Time: 10:20 p.m.

Motion by Jude Mohan, seconded by Anita Smith to return to open session.

MV: Unanimous – motion carried

Time: 10:26 p.m.

N. ADJOURNMENT

Motion by Jude Mohan, seconded by Anita Smith, to adjourn.

MV: Unanimous – motion carried.

Time: 10:27 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator

