

WASHINGTON TOWNSHIP BOARD OF EDUCATION

Minutes of May 14, 2012

The Washington Township Board of Education met on Monday, May 14, 2012, at 7:48 p.m. for their Regular meeting.

The meeting was called to order by Karen Graf, President. Mrs. Graf read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on April 24, 2012 to The Express Times, and to the Clerk of Washington Township.

Members in attendance were Karen Graf, President, Sheila Dempski, Vice-President, Sally Christine, Jude Mohan, and Anita Smith. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes and Keith Neuhs, Principals were also present.

Members absent: Jason Ford and Jayne Howard

Motion by Sheila Dempski, seconded by Anita Smith to approve the executive session minutes of March 26, 2012, as presented. MV: Mohan abstained – All others voting yes – Motion carried EXECUTIVE MINUTES

Motion by Anita Smith, seconded by Sally Christine to approve the minutes of April 23, 2012, as presented. MV: Christine abstained – All others voting yes – Motion carried MINUTES

Motion by Sally Christine, seconded by Jude Mohan to approve the executive session minutes of April 23, 2012, as presented. MV: Christine abstained – All others voting yes – Motion carried EXECUTIVE MINUTES

**PUBLIC QUESTIONS AND DISCUSSION:** (agenda items)  
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

None

**CURRICULUM MINUTE:** CURRICULUM MINUTE

- 1. "Writer's Workshop" – Kara Lisk and Susi Motzenbecker

**D. SECRETARY'S REPORT:**

Motion by Anita Smith, seconded by Sally Christine to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending April 30, 2012, as presented. MV: Unanimous – Motion carried STUD. ACT., PETTY CASH & CAFÉ RPTS.

Motion by Sally Christine, seconded by Jude Mohan to approve the Board Secretary's and Treasurer's Reports for the month ending April 30, 2012, as presented. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried SECRETARY'S, TREASURER'S & FUNDS REPORTS

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

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### SUPERINTENDENT'S REPORT

Motion by Jude Mohan, seconded by Sheila Dempski to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

OUT OF DIST.  
WORKSHOPS

Motion by Sheila Dempski, seconded by Anita Smith to approve the following teachers as Teacher-In-Charge for respective schools, Kim Sigman, Brass Castle School and Sue Maurer, Port Colden School, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

TEACHER IN  
CHARGE –  
SIGMAN &  
MAURER

Motion by Anita Smith, seconded by Sally Christine to accept, with regret, the resignation of Andrew Lawrence, Instrumental Music Teacher, effective June 30, 2012, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

A. LAWRENCE  
RESIGNATION

Motion by Sally Christine, seconded by Jude Mohan to approve the following personnel for the Summer Program and Summer Enrichment Program - July 9 - July 27, 2012, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

PERSONNEL  
SUMMER PROG.  
& SUMMER  
ENRICHMENT  
PROG.

Teachers: Christine Drevitch, Sue Graham, Michele Mahon, Tonilynn Melhem, Pam Slack, Linda Watters – 3 weeks, 3 hours per day, \$38.13 per hour.

Paraprofessional: Colleen Mattei – 3 weeks, 3 hours per day, \$16.15 per hour

Cathy Wyglendowski – 3 weeks, 3 hours per day, \$14.70 per hour

Motion by Jude Mohan, seconded by Sheila Dempski to approve the following personnel for the 2012-13 Extended Year Summer Program – June 25 – August 3, 2012, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

PERSONNEL  
EXTENDED  
YEAR SUMMER  
PROG.

Staff Member	Position	Stipend
Sarah Baratta	Teacher	\$38.13 per hour, 4 hours per day, 4 weeks (June 25 – July 20)
Joan Pare	Teacher	\$38.13 per hour, 4 hours per day, 6 weeks (June 25 – August 3)
Kara Lisk	Teacher	\$38.13 per hour, 4 hours per day. 4 weeks (June 25 – July 20)
Marilyn Balzer	Teacher	\$38.13 per hour, 4 hours per day. 4 weeks (June 25 – July 20)
Laura Sullivan	Teacher	\$38.13 per hour, 4 hours per day. 4 weeks (June 25 – July 20)
Janine Barzdines	Nurse	\$38.13 per hour, 4 hours per day, 7 days (June 25 – July 3)
Amy Van Kirk	Nurse	7 days (July 5-6, July 16-20)
Jacki Dugan	Nurse	10 days (July 9-13, July 30-Aug.3)
TBD	Nurse	5 days (Week of July 23-27)
Dana Pellegrino-Heath	Aide/Sub Teacher	\$12.31 per hour, 4 hours per day, 6 weeks
Jayne Hruza	Aide/Sub Teacher	\$13.60 per hour, 4 hours per day, 4 weeks
Kerry Smith	Aide (ABA trained)	\$16.70 per hour, 4 hours per day, 6 weeks
Patty Freeman	Aide (ABA trained)	\$15.60 per hour, 4 hours per day, 6 weeks
Peggy Prendergast	Aide	\$14.60 per hour, 4 hours per day, 6 weeks
Sharon App	Aide	\$16.15 per hour, 4 hours per day, 6 weeks
Renee Seiz	Aide/Sub Teacher	\$15.40 per hour, 4 hours per day, 4 weeks

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Colleen Morea	Aide (Diag-ABA)	\$19.40 per hour, 4 hours per day, 6 weeks
Theresa Nanius	Aide (ABA trained)	\$16.70 per hour, 4 hours per day, 6 weeks
Becky Lindsey	Sub Aide	\$14.60 per hour
TBD	Speech/Language	\$38.13 per hour (11.5 hours to date)
Katherine Ferrara	Occupational Therapist	\$73.00 per hour, hours per week TBD (12 hours to date (extra needs TBD))
Children's Therapy Ser.	Physical Therapy	\$97.37 per hour, hours per week TBD (3 hours to date (extra needs TBD))
Erika Hill	Behavior Interventionist	\$34.48 per hour, hours per week TBD

Motion by Sheila Dempski, seconded by Anita Smith to place the following classified students in the Washington Township Extended School Year Program, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried CLASSIFIED STUDENTS ESY PROGRAM

ID#: 10-23, 11-12, 10-21, 10-12, 11-14, 10-05, 10-10, 11-16, 10-02, 08-32, 08-12, 09-45, 09-2, 09-16, 09-37, 11-10, 11-11, 10-18, 10-11, 09-25, 10-27, 10-11, 09-24, 09-47, 10-26, 08-63, 08-10, 10-20, 10-19, 08-14, 09-46, 09-42, 08-73, 10-14, 11-01

Probably attending, waiting for paperwork from parent:  
10-03, 09-42

&

Possible WH student attending our ESY.

Motion by Anita Smith, seconded by Sally Christine to approve the following personnel for summer work, rate to be \$10.50 per hour, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried PERSONNEL & RATE SUMMER WORK

Teresa Krasny, Dwayne Mullin (pending fingerprints) and Sheila Wiles

Motion by Sally Christine, seconded by Jude Mohan to approve the following field trip, for the 2011-2012 school year, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried FIELD TRIP

Washington Twp. Senior Citizen Facility, Washington, NJ – 4<sup>th</sup> Grade Chorus, Mrs. Dahmer,  
June 8, 2012, 10:00 am – 11:00 am

Attachment 5 – HIB Report was discussed  
Update to Board on Cafeteria RFP and schedule.

## PRINCIPALS' REPORT

## TECHNOLOGY REPORT

**CORRESPONDENCE:** None

## COMMITTEE MEETINGS:

**Finance & Policy Committee:**

**Finance Committee:**

Motion by Sheila Dempski, seconded by Anita Smith to approve the Bills List for May, 2012. MV: Unanimous – Motion carried BILLS LIST

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Motion by Sheila Dempski, seconded by Sally Christine to approve the attached transfers, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

TRANSFERS

**Policy Committee:**

Motion by Sheila Dempski, seconded by Anita Smith to approve the first reading of Policy Alert 196, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

POLICY ALERT  
196 FIRST  
READING

**POLICY ALERT – 196**

**1631 – Residency Requirement for Person Holding School District Office, Employment, or Position (New)**

The “New Jersey First Act” (P.L. 2011, c.70) establishes residency requirements for all persons holding office, employment, or a position in a New Jersey school district. Policy Guide 1631 has been developed to incorporate the provisions of this new law. Although the law does not mandate a policy, it is highly recommended a district consider adopting a policy regarding this law.

**2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised)**

Required to have all groups that use our facilities to comply with Policy 2431.4.

**3324 – Right of Privacy – Teaching Staff Members (New)**

**4324 - Right of Privacy – Support Staff Members (New)**

Courts have consistently determined there is a reduced expectation of privacy for searches conducted pursuant to an investigation of work-related employee misconduct, by legitimate policies or regulations, or with reasonable suspicion the staff member is violating a law or school policy. Policy Guides 3324 and 4324 have been developed to inform school employees this reduced expectation of privacy *may* result in school property being searched without a search warrant.

**5117 – Interdistrict Public School Choice (New)**

The legislature established a permanent interdistrict public school choice program in June 2010. The New Jersey Interdistrict Public School Choice Program Act of 2010, N.J.S.A. 18A:36B-14 through 18A:36B-24, provides all school districts the option of being a “choice” district.

**5600 – Pupil Discipline/Code of Conduct (Revised)**

Policy Alert 195 included new Dating Violence at School Policy and Regulation Guides – 5519 mandated by recent legislation.

**7510 – Use of School Facilities (Revised)**

Policy Alert 194 included new Policy and Regulation Guides 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries.

**8613 – Waiver of Pupil Transportation (New)**

Public Law 2011, Chapter 132 (N.J.S.A. 18A:39-1c) was recently approved. The new statute permits a school district to not provide transportation to and from school for a pupil who lives remote from their school if the parent/guardian provides a signed written statement the pupil waives transportation services for that school year.

**9270 – Home Schooling and Equivalent Education Outside the Schools (Revised)**

Policy and Regulation Guides 9270 require revision as a result of New Jersey State Interscholastic Athletic Association’s (NJSIAA) recent policy permitting home schooled children to participate in a school district’s interscholastic athletic program.

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**Education Committee:**

Motion by Sally Christine, seconded by Jude Mohan to adopt Marzano Evaluation Model as the evaluation tool for teachers and principals for the 2012-2013 school year, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

**PUBLIC QUESTIONS AND DISCUSSION:** (old and/or new business)  
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Deb Polhemus asked about our cafeteria workers working for a private company.  
Sheila Dempski thanked the Instructional Council for establishing the Summer Reading Program.

**EXECUTIVE SESSION** - if required as indicated in items **b & i** below.

Motion by Jude Mohan, seconded by Sally Christine the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b. EXECUTIVE SESSION

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy**
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Individual privacy. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Unanimous – Motion carried Time: 8:56 pm

Motion by Anita Smith, seconded by Sally Christine to return to open session. OPEN SESSION

MV: Unanimous – Motion carried Time: 9:55 pm

Motion by Anita Smith, seconded by Jude Mohan to accept HIB Incident PC 04-30-12, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried HIB RPT.

Motion by Sally Christine, seconded by Jude Mohan to approve certificated staff and salaries for the 2012-2013 school year, as listed on attached sheet, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried STAFF & SALARIES CERTIFIED STAFF

Motion by Jude Mohan, seconded by Sheila Dempski to approve the paraprofessionals reappointments and accompanying hourly salaries for the 2012-2013 school year, as listed on attached sheet, as recommended by the Superintendent. RCV: Christine, Dempski, Mohan, Smith and Graf – All voting yes – Motion carried STAFF & SALARIES PARAS.

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ADJOURNMENT:

Motion by Jude Mohan, seconded by Sheila Dempski to adjourn.

ADJOURNMENT

MV: Unanimous – Motion carried

Time: 9:57 pm

Respectfully submitted:

Jean Flynn  
Business Administrator/Board Secretary